

**HEALTH AND WELLBEING BOARD**  
**WEDNESDAY 18 SEPTEMBER 2013 AT 1.30 P.M.**

**SUBJECT: Change to the Constitution of the Health & Well-Being Board**

Report of the Chief Legal Officer

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**1. Purpose of report**

- 1.1 To seek approval to a proposed change to the Constitution of the Health & Well-Being Board relating to the timing of submission of public questions.

**2. Summary and Background**

- 2.1 Paragraph 9.9.2 of the constitution of the Health & Well-Being Board provides that questions from members of the public must be submitted at least 10 clear days before the meeting. [ Paragraph 9.9.7 confirms for the avoidance of doubt that a County Councillor or District Councillor who is not a member of the Health & Well-Being Board is regarded for the purposes of paragraph 9.9.2 as a member of the public.]
- 2.2 It is proposed that the period of 10 clear days referred to in paragraph 9.9.2 be reduced to 5 clear days. This will enable questions, if so desired, to be raised under paragraph 9.9.2 on reports on the Agenda for the Health & Well-Being Board.
- 2.3 Changes to the constitution of the Health & Well-Being Board are made by full Council. If the proposed change mentioned above is approved by the Board the matter will be considered by the County Council at its meeting on 26 November 2013.

**3. Recommendation**

That the Board recommend to County Council that paragraph 9.9.2 of its Constitution be amended to read as follows:

- 9.9.2 A member of the public who wishes to ask a question under 9.9.1 above shall give written notice, including the text of the proposed question, to the County Council's Chief Legal Officer at least 5 clear days before the meeting.**

